



Example of Production Planner Job Description

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Our growing company is looking to fill the role of production planner. If you are looking for an exciting place to work, please take a look at the list of qualifications below.

Responsibilities for production planner

- MRP input and regeneration
- Plans and schedules fabrication, assembly, installation, and other manufacturing operation activities for assigned plant to ensure customer satisfaction
- Develops and schedules workflow for each department and operations according to pre-established manufacturing sequences and lead times to produce executable schedule
- Achieve delivery goals
- Implement Kanban system on all 'A' and 'B' items
- Move 'C' items toward vendor managed inventory or two-bin system
- Maintain Kanban system for accurate inventory and material flow
- Improve and sustain material presentation
- Follow up on late shipments
- Maintain supplier master files and kanban sizes with accurate information

Qualifications for production planner

- Working experience with Tableau a huge plus
- Ensure on-time delivery of material and mitigate risks for short-term shortages with internal and external suppliers to ensure successful customer delivery
- Liaison between Production Control at other UTAS LS sites and Fort Worth Stockroom / Warehouse to communicate incoming part supply

- Support the assembly lines with expedite requests for removal and replacement of defective hardware
- General knowledge of plant operations parameters and key facility constraints