



# Example of Production Operations Job Description

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Our innovative and growing company is searching for experienced candidates for the position of production operations. To join our growing team, please review the list of responsibilities and qualifications.

## Responsibilities for production operations

- Conduct post audit reviews of workover costs and well performance to deliver economic programs
- Direct manufacturing activities for six (6) production units to meet sales requirements while utilizing personnel and equipment safely and efficiently
- Determine resources required for optimum performance
- Identifies and implements solutions to mechanical, personnel, scheduling, analytical and technical problems within the department
- Directs department related efforts for ISO quality systems, RC 14001 conformance and PSM compliance
- Develops annual safety and training plans for the production department and evaluate periodically to achieve plan
- Analyze plant operations, plan and develop improvement programs to ensure safe operations, increase rates, improve yields, upgrade quality and ensure reliability of production units
- Develop departmental budget and control costs to meet budget monitor and control direct and indirect operating costs, variable operating costs (yields and efficiencies), capital investments and related non capital expenditures
- Understand and help implement the site's Operating Policy and objectives which includes MTQ and ISO/RC 14001
- Negotiates and manages the contract for third party packers

## Qualifications for production operations

- Exceptional listener and communicator who can effectively communicate within all levels of an organization
- Proficient in business protocol and procurement techniques in-depth research and development in specified areas of expertise
- Write, edit, maintain and distribute production guidelines for Comedy Central & Spike to define deliverable specifications utilizing cost saving solutions
- Requires a minimum of 5+ years work related experience in a manufacturing management
- Work experience should include supervision of a production workforce with proven leadership skills and experience, results oriented with ability to multi task and handle deadlines in a fast paced environment