



Example of Production Maintenance Mechanic Job Description

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Our company is growing rapidly and is hiring for a production maintenance mechanic. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

Responsibilities for production maintenance mechanic

- Requisitions supplies, materials, tools, machine parts, and other necessary equipment
- May repair electrical equipment
- Ensures the proper use, care, and storage of tools and equipment
- Perform bearing analysis and installation
- Analyzes electrical circuits, wiring diagrams and drawings, and installs, repairs, calibrates, services or replaces electrical devices and systems, and power generation devices to prevent overload using an amp probe, recording meter and various hand, power, and specialty tools
- Welds various types of metal to repair or fabricate metal assemblies
- Performs preventive maintenance on uninterrupted power supply systems, generators, and air compressors to maintain system operation and reliability to ensure uninterrupted power and continuous air supply to critical facilities, equipment and systems using appropriate hand, power and specialty tools
- May be required to respond to 24-hour emergency calls for assigned work area to perform emergency building or equipment repairs during off-duty hours using a vehicle, telephone, hand, power and specialty tools and necessary materials and other related duties as assigned
- Ensure equipment is capable of running quality parts in proper sequence and speed to meet production demands
- Repair/replace worn tooling

- Industrial Mechanic or Production Mechanic with Associate 2-year Degree in Mechanical/Electrical Technology and/or Related Maintenance Technology experience
- Knowledge of personal computers and computer control systems, current CMMS software, Computer Microsoft Office preferred, or the ability to obtain competency for the above within 90 days
- High school or vocational-technical school graduate with a combination of formal training and experience equal to five years of industrial safety environment experience required
- Trade school graduate or completion of a recognized apprenticeship program with three years' experience as a Mechanical/Electrical technician in an industrial/Production environment preferred
- Minimum Electro Mechanical Associates degree (A.A.) or equivalent from a two year college or technical school or equivalent experience
- Factory or military generator school preferred