



# Example of Production Line Operator Job Description

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Our innovative and growing company is hiring for a production line operator. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don't fill all of the qualifications, you may still be considered depending on your level of experience.

## Responsibilities for production line operator

- Monitor product and packaging quality to assure company and customer standards are met
- Make all necessary machine adjustments to consistently produce zippered products and within quality specifications at or above productivity targets
- Ensure proper winder set-up and operation to wind products per specifications
- Perform efficient set-ups, changeovers, and start-ups
- Coordinate / communicate troubleshooting efforts with team members, supervision, quality assurance, and maintenance
- Perform preventative maintenance tasks as required
- Maintain appropriate levels of correct materials on the line at all times
- Ensure proper labeling and identification of all materials, raw, WIP, and finished goods
- Perform all quality checks and operate testing equipment per procedure
- Complete all necessary documentation in an accurate and timely manner

## Qualifications for production line operator

- Good communication skills to include the ability to read and give accurate directions, and to document work
- Ability to take directions and follow through with duties
- Excellent GMP habits and practices

- Prior lead experience desired in molding and packing
- Must be able to lift, carry, shovel, and/or move product and equipment weighing up to 50 pounds