Example of Production Lead Job Description



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Our growing company is hiring for a production lead. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

Responsibilities for production lead

- Manage and direct 3 teams of 2 field operators for activities and troubleshooting on the site and outside (wells, water pumping station and pig launching/receiving activities)
- Liaison with the venue Estate Management and Office team
- Any additional gateways and access maintenance
- Removal and re-instatement of any specific fence lines
- Tree Surgery and survey
- Wet or adverse weather ground protection procedures
- Ground reparations
- Any additional long-term development work and investments
- Oversee the work flow of Hand Pack in the Fall season and of Yearbook production during the Spring season
- Partner with leadership team to optimize work flow

Qualifications for production lead

- Ability to perform error-free work
- Ability to operate a pallet jack or electric pallet jack
- Familiarity with FDA regulations including Good Manufacturing Practices preferred
- Microsoft office package advance knowledge
- Results-oriented, self-started, able to achieve goals and objectives
- Provide high quality customer service on every case