



# Example of Production Employee Job Description

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Our company is growing rapidly and is looking for a production employee. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

## Responsibilities for production employee

- Utilizing basic shop math and accurately reading tape measures, gauges, and other test equipment
- Consistent quality and count Inspection of product
- Accurately completing quality and administrative documents to ensure specific directions are followed
- Securing raw materials
- Participating in crew meetings, reducing waste, actively participating in team problem solving processes, and maintaining quality standards
- Operate equipment and perform tasks that support the operations of various producing units
- Work with equipment, including forklifts, to handle, transport and process product and materials throughout the plant
- Inspect and direct the flow of material to and from producing units
- Support and assist in maintenance activities
- Removes cleaned garments from carts

## Qualifications for production employee

- Must be 18 years of age to apply
- Two years employment experience in a manufacturing or industrial environment is preferred
- A minimum of one year manufacturing and/or distribution work experience, is preferred

- Attend departmental and branch meetings as needed to engage and complete education and training
- Assist fellow production workers by performing duties of lesser skill, such as supplying or holding materials or tools, and cleaning work areas and equipment