



Example of Production Associate Job Description

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Our company is looking to fill the role of production associate. If you are looking for an exciting place to work, please take a look at the list of qualifications below.

Responsibilities for production associate

- Comply with all Environmental Health and Safety (EHS) policies
- Perform daily inspection of all the equipment and tools prior to use
- Assure that work meets expected quality standards
- Understand Critical to Quality (CTQ's)
- Provide training and mentoring as needed
- Provide guidance of less skilled operators in routine operations
- Perform other general duties as assigned by supervisor
- Reads and follows work procedures and schematics or receives verbal instructions regarding duties to
- Must be able to acquire and demonstrate skill and knowledge needed to achieve validation in all asset modules
- Must be able to demonstrate and validate basic functional skills to support different machines throughout the mill

Qualifications for production associate

- Must be able to read/comprehend written and oral instructions in English
- Ability to communicate (read/write) in English basic knowledge of computers/internet
- Ability and willingness to use hand tools as required
- Ability and willingness to frequently stand
- Ability and willingness to wear personal protective equipment, such as safety glasses and safety shoes
- Ability and willingness to work 1st and/or 2nd shift, overtime, and work

