



# Example of Product Sales Support Job Description

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Our company is growing rapidly and is looking to fill the role of product sales support. To join our growing team, please review the list of responsibilities and qualifications.

## Responsibilities for product sales support

- Analyzes sales productivity
- Coordinates the flow of information and communication between Sales, Sales
- Provides additional data entry to update affiliate information to ensure all is continually accurate and up-to-date
- Reviews client ledger balance reports with Product Sales team, taking all necessary action in relation to client funds and any other points arising from the review
- Creates and maintains client master data including margin analysis, prepared sales
- Coordinates the flow of information and communication between Sales and Sales Support departments
- Assists with the cross-training and mentoring of new and existing Product Support Analysts
- Support the Marketing and Field Sales Teams to ensure attainment of Subscriber and Revenue Goals
- Creates and maintains client master data including margin analysis, prepared sales measurements and reports, processed transactions
- Responsible for developing strategic sales plans based on company goals that will promote sales growth, retention & customer satisfaction

## Qualifications for product sales support

- CSG, SQL, and SFA Experience a plus

- Marketing, Business, Communications
- CSG experience
- Advanced Excel, SQL and Data Mapping capabilities are required
- This position is highly dependent upon an analytical skillset