



Example of Product Controller Job Description

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Our company is growing rapidly and is looking for a product controller. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

Responsibilities for product controller

- Act as a primary contact on G/L and management reporting hierarchies, GL cost centre change and cost centre ownership processes
- Analytical review and follow up with Product Controllers and Group Finance - derivatives, financial investments, trading assets and liabilities
- Be responsible for the production of accurate and timely weekly, monthly and annual reporting for the assigned products
- Fully analyze P&L movements and clearly document explanations on how market movements and trading strategies have interacted to create the changes observed
- Execute the Product Control function in compliance with the robust control processes defined by the Group
- Work closely with the Businesses to improve the Product Control function for the company, including developing frameworks and procedures
- Work with Front Office, trading desks and IS to ensure all reporting requirements are correctly captured and prioritized for all system development projects
- Daily Profit and Loss reporting, Flash to Actual analysis, Front-to-Back reconciliations, P&L Commentary, verification of manual adjustments, and Balance Sheet Attestation
- Inputting into the development of various tactical and strategic process improvements projects, testing and implementation of the end state
- Creating a daily summary of funding charges, including day-over-day variance analysis

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- Sound technical skills or demonstration of ability and commitment to upgrade
 - Perform daily P&L production and analytical processes
 - Develop a broad understanding of the businesses and understand the P&L drivers
 - DAILY PRODUCTION-Member of a team responsible for daily P+L production, which includes Front Office/Back Office (FOBO) reconciliations, P+L Validation and Analysis (including Clean P+L)
 - MONTHLY & QUARTERLY PRODUCTION-Member of a team responsible for performing month end and quarter end production tasks, which includes Account Ownership, Book Management, Legal Entity and Regulatory Reporting and Accounting Policy Implementation
 - Providing daily/weekly/monthly/quarterly Profit & Loss and market commentary