## **Example of Product Control Job Description**



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Our company is growing rapidly and is hiring for a product control. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don't fill all of the qualifications, you may still be considered depending on your level of experience.

## Responsibilities for product control

- Partner with Valuation Control and Analytics (VC&A) Team in the review and supervision of inventory valuation testing and results
- Engage in New Products Approval Committee (NPAC) reviews and validation
- Providing daily, weekly, monthly and ad hoc analysis and reports,
  predominantly around revenue, but can also include balance sheets, costs,
  headcount and capital
- Monitor assigned products each day and create weekly B/O report for review and actions
- Set-up new products and update current items
- Activate manual reservation & create product allocation for back-ordered items when needed
- Create transfers to maintain healthy inventory levels in warehouses for product
- Update FOB maintenance
- Process exports orders for Canada and Mexico
- Learn basic P.S.I concept and how to manipulate primary CAPS system

## Qualifications for product control

- Strong Control awareness and financial reporting skills
- The IBD Product control team supports the Investment Banking division the Syndication desks in Global Markets

- Minimum of 10 years' experience within finance within Prime Services Product Control
- Finance, financial services (consulting, operations, audit, ) or accounting work experience is preferred
- Development, implementation and completion daily ALM P&L reporting for a number of different countries including the following products