



Example of Procurement Team Leader Job Description

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Our company is hiring for a procurement team leader. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don't fill all of the qualifications, you may still be considered depending on your level of experience.

Responsibilities for procurement team leader

- Supervise improvements and automation projects in Procurement area
- Manage work allocation and the performance appraisal process for the team
- Maintain a high standard of employee engagement
- Monitoring and ensuring achieving the target levels for related team KPIs / SLAs
- Recommending and implementing process improvements leading to improved quality of Procurement and efficiency
- Assisting team members with solving issues
- Supervise and lead a team of professionals under the general direction of the Manager of Transportation Procurement
- Ensure the transportation procurement operational processes are being carried out in a timely and policy-consistent manner
- Identify, evaluate, and implement improvement opportunities to improve operational processes
- Innovate, recommend, and create new processes and standards supporting Transportation Procurement Operations

Qualifications for procurement team leader

- Analytical approach and medium term perspective
- Bachelor degree on engineering is preferable, with master degree on

- 8 to 10 years experiences professional on supply chain, procurement or sourcing fields, working with Direct and Indirect materials for an OEM Industrial manufacturer, connected with a global or international organizational environment, preferred for electrical or electronics industries
- Lean Six Sigma Oriented and applied for administrative processes
- Strong computer skills Ms
- Strong and demonstrated procurement experience for diverse materials type commodities, fully understanding of the P2P processes and all its intersections with others support areas