



Example of Process Technician Job Description

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Our growing company is looking for a process technician. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

Responsibilities for process technician

- Report and document process issues and equipment malfunctions
- Operate the process equipment and machinery of an Oilseed Processing Facility
- Conduct continuous inspections of key process points, make necessary machinery & equipment adjustments, identify problems on equipment, and continually monitor equipment under your direction
- Gather samples for laboratory analysis as scheduled /required, and perform & record required control analysis
- Perform extra control tests made necessary by variable raw materials, process difficulties, or process investigation studies
- Conduct preventive and corrective maintenance and lubrication of equipment as required
- Complete training program and pass a written exam on operating procedures & emergency shutdown procedures as required by the Process Safety Management Committee
- Complete required ongoing & supplement training as required for operating and emergency shutdown procedures
- Keep work area in a clean, orderly, and safe condition
- Assist in maintaining inventory for spare parts and operating supplies

Qualifications for process technician

- 2-4 years experience in a Cleanroom Fab manufacturing environment

- Demonstrated ability to be flexible and adapt to frequently changing work priorities
- Working knowledge of processing equipment preferred
- Experience with PROMIS preferred
- Training in SPC (statistical process control) preferred