



Example of Process Consultant Job Description

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Our company is growing rapidly and is looking to fill the role of process consultant. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

Responsibilities for process consultant

- The Lean Six Sigma Consultant will assist the North America Continuous Improvement Lead to deploy and support the ongoing Spirit project in North America
- Provide guidance to team working on Spirit projects aligned to business objectives and projects prioritization
- Assist teams to identify, scope, and financially justify projects that align with the business and functional strategy
- Provide necessary training throughout the organization on the use of Work-Out, Six Sigma, Lean tools and methods
- Manage internal certification program to develop in-house expertise for Lean Six Sigma
- Act as change agent to build adoption of a the CLIC+ culture throughout the organization and drive measurable business process improvements
- Coach project sponsors to drive project execution and deployment of the Carnegie Way throughout U
- Conduct classroom instruction for Carnegie Way 301 Training courses Executive/Project Sponsor Workshop, Project Identification and Selection Workshop
- Develop and nurture relationships with key customers through identification and implementation of best practices, ensuring delivery of promised outcomes after implementation of new DBS/Beckman Coulter solutions through supporting growth and optimization of operations throughout the

- Demonstrate initiative and creative problem solving ability in the identification of potential solutions and alternatives

Qualifications for process consultant

- Develop both enterprise and operational level process documentation, including process charts, associated work instructions, process overview materials, and any other documentation required to support implementation of the process
- Lead the operational process managers (or assigned SME) to
- The PPC will work with other globally located MBBs to drive strategy, standards, best practise and communications for the whole programme as a unit of experts
- Experience of large scale programme set up and development with seasoned project management expertise and skills
- 3-5 years of experience of leading successful continuous improvements projects using various process tools like Value Stream Mapping (VSM), Pareto analysis, fish bone diagrams
- Process Consultants are typically responsible for delivering re-engineering efforts on globally driven, globally coordinated or priority market process re-engineering initiatives