



Example of Process Chemist Job Description

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Our company is growing rapidly and is looking to fill the role of process chemist. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

Responsibilities for process chemist

- Participate in GMP reviews
- Preparation of Campaign reports, Process Validation Reports, Process Verification Reports and Annual Product Reviews
- Compilation of Process and Cleaning validation protocols and reports
- Communicate with all departments on site on a regular basis to ensure timely approval, use and shipping of product
- Collaborate with multiple world-wide business and process support/optimization teams to maximize opportunities for innovation and drive business results
- Support safety program to include safety activities in all aspects of the job
- Project manager for new product introduction into the plant to include NPRF form, lab scale up, process and batch sheet revisions, QC test methods, product specifications, conduct pre and post plant trial meetings, MOC, PHA, PSSR, PSM, raw material evaluations, training and plant trials with emphasis on safety, product quality, cost effectiveness, cycle time reduction, and minimizing in-process adjustments
- Determine and implement process improvements
- Monitor and interpret statistical quality data to resolve production issues
- Develop and support plant and lab instrumentation to improve quality

Qualifications for process chemist

- Particle size analysis

- Experience of transferring chemical processes from laboratory to production scale
- Proven record of process optimisation
- Experience of utilising Design of Experiment (DOE) principles would be an advantage
- Working knowledge on Lean principles would be an advantage