



Example of Principal Project Manager Job Description

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Our company is growing rapidly and is looking for a principal project manager. If you are looking for an exciting place to work, please take a look at the list of qualifications below.

Responsibilities for principal project manager

- Deep immersion into team's strategy, priorities, and deliverables, becoming an expert in the team's agenda and needs
- Assist in developing and driving a well-managed agenda to implement critical business deliverables
- Develop and drive solutions to increase the efficiency of business execution
- Influence and advise senior management on strategic, operational, and organizational issues
- Execute upon department-wide and cross-functional Portfolio Management strategic projects
- Creation of effective metrics and reporting required to communicate performance and information to broad audiences
- Creation of strong interaction models and relationships to collaborate with key stakeholders, ensuring delivery of commitments
- Assists and represents divisional management in technical and administrative matters, performing specialized assignments as directed
- Leads, directs, influences and exercises extensive business knowledge and expertise to evaluate and resolve significant business issues pertinent for key projects
- Integrates customer needs with business competencies to drive growth in both existing and emerging markets

Qualifications for principal project manager

- Ability to problem solve and navigate the organization in order to get things done
- At least 3 years of project management experience OR at least 3 years of corporate event management and planning experience
- At least 3 years of corporate communications strategy management experience
- 4+ years of corporate communications strategy experience