



Example of Principal Analyst Job Description

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Our company is hiring for a principal analyst. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

Responsibilities for principal analyst

- Defines specifications for consultants responsible for designing computer programs that will replace manual operations
- Conceptualizes immediate and long-range needs of Department/Division with respect to project mission and operating plans
- Enhances business partnerships and creates workflow efficiencies by maintaining positive relationships with established internal / external clients
- Develops, implements and executes project plans for projects or assignments
- Implements remaining changes associated with the Enterprise Compensation Evaluation project across performance development, compensation, and recognition - in support of the transition to new programs and supporting systems
- Leads critical project management tasks in support of the implementation of the new Total Compensation Planning module – including project timelines, interface with HRIS, IT and External Developers, and coordination across project sub-teams to ensure all deadlines and milestones are met with the project implementation
- Ensures performance development, compensation and recognition programs are in compliance with legal and regulatory requirements in the states, countries, regions, and market segments in which the Company operates
- Serves as a consultant/point of contact for business HR teams and develops program communication and education
- Converts raw data from various sources (e.g., report queries from the HR Data Warehouse and vendor usage reports into information and review

- Projects include assisting with exchange DR and 0365, analyze and optimize Lync 2013 environment and other projects

Qualifications for principal analyst

- Extensive hands-on experience in a variety of analytical instrumentation including UPLC/HPLC, PA800 plus, mass spectrometers, spectrophotometers
- DE applying business and system analysis methodologies to the design of Omnichannel customer experience and contact center solutions
- Bachelors' degree in IS/IT
- Proven experience in customer engagement at the senior management level
- More than four (4) years SAP FI/CO experience
- Minimum 10 years of experience using SQL and PL/SQL for data analysis and data processing