



Example of Principal Accountant Job Description

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Our company is growing rapidly and is hiring for a principal accountant. To join our growing team, please review the list of responsibilities and qualifications.

Responsibilities for principal accountant

- Prepare and review tax and audit schedules
- Support General Accounting Projects and Implementations
- Finance Lead for the Repair Ops and Inventory valuation project, involving establishing standard costs for repaired & refurbished inventory, setting up process for month end variance reporting and assessing and documenting Service Inventory valuation and reporting methods
- Create, recommend and develop a new standardized budget and forecast tool / package for the Service Business
- Partner with the Service Finance Team in developing the new Global Service P&L Actual v Plan Reporting tool
- Partner with the Service Accountant as finance team members on the Global Service Management System implementation project
- Document an end to end processes to help improve global service inventory management and reporting
- Identify, recommend, and implement further process improvement projects as required
- Support the Finance Director with other initiatives as and when required
- Assists and performs internal audits and may interact with external auditors

Qualifications for principal accountant

- 5-8 years of experience as a Finance or Business Analyst position
- Self-motivated, organized, resourceful, and customer focused
- Attention to detail and data accuracy is a must

- Ability to challenge status quo and recommend continuous improvement ideas
- Ability to learn new technical capabilities using state of the art industry reporting tools