



# Example of Preschool Teacher Job Description

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Our company is looking for a preschool teacher. If you are looking for an exciting place to work, please take a look at the list of qualifications below.

## Responsibilities for preschool teacher

- Actively support inclusion of children of all abilities by planning developmentally appropriate activities for a range of children's abilities
- Document children's learning and development using print and multimedia resources as part of on-going assessment
- Maintain National Association for the Education of Young Children (NAEYC) accreditation classroom portfolio
- Meet with families before child enrolls to develop a positive relationship and learn about family background (enrollment occurs in January, May, and August)
- Plan and attend at least two Family Night gatherings per semester
- Comply with all Department of Early Education and Care, National Association for the Education of Young Children, and Quality Improvement Rating Scale standards including regulations and professional development at level granted by each overseeing authority
- Guide your teaching team to develop classroom plans, goals, and hands-on activities based on your observations of children's interests and skills

## Qualifications for preschool teacher

- Bachelor's degree in Early Childhood Education, Child Development or related field plus one (1) year of experience in Early Childhood Education or related field
- Must possess a valid Arkansas Driver's Licence with reliable transportation with valid liability insurance and willingness to use for work purposes

- Associate's degree in Early Childhood Education, Child Development, or closely related field
- Flexible work schedule and availability
- EC Teaching Certification preferred