



Example of Preschool Director Job Description

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Our innovative and growing company is searching for experienced candidates for the position of preschool director. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

Responsibilities for preschool director

- Partner with International franchise team to ideate global opportunities
- Serve as point person for positioning, new series launch plans and ongoing property planning with internal and key external partners
- Direct management of the property marketing budget, ensuring effective and economical allocation of resources
- Lead the creation of cross-department presentations and resource materials
- Supervise Manager and support staff
- Acts as State 619 Coordinator for communication/coordination with federal government
- Interprets rules 3301-51 with Office for Exceptional Children and rules 3301-37 for Preschool Program Licensing
- Supervises Preschool Special Education team through clarification and communication of office priorities, roles/responsibilities, policies, and processes
- Plans, implements and evaluates strategic priorities and activities
- Documents policies and processes for Preschool Special Education

Qualifications for preschool director

- Associates degree in Early Childhood Education or Child Development and 9 months of childcare experience OR
- Bachelor's degree in Early Childhood Education or Child Development and 6

- 3-4 years of experience in an early childhood education setting
- One year of supervisory experience of at least six non-exempt associates
- Any licenses, certificates or specialized training as required by State law and regulatory agencies