



Example of Premium Seat Sales Job Description

Powered by www.VelvetJobs.com

Our innovative and growing company is looking for a premium seat sales. To join our growing team, please review the list of responsibilities and qualifications.

Responsibilities for premium seat sales

- Process sales reports and updates in CRM System (Salesforce)
- Sending Sales Kits to prospected VIP clients
- The VIP Program's social media accounts (Instagram, Twitter)
- Corporate Sales by shadowing Sales Staff
- Event Planning and management for VIP Areas of concert venues
- PSS Client Communication
- Venue operations
- Event Planning for VIP Areas
- Assist in negotiation with internal and external vendors pertaining to the premium Seat Program along with the RVP
- Report directly to Regional Vice President of Sales

Qualifications for premium seat sales

- Learning the ticketing processes
- Spring interns must be willing to commit a minimum of 15 hours per week learning at our venue
- We are looking for a commitment beginning in January and ending in May
- Learn the ins and outs of the sale process
- Participate in event Planning for Hospitality Areas for each concert venue
- Communicate with and coordinate venue PSS clients