



Example of Practice Consultant Job Description

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Our company is hiring for a practice consultant. If you are looking for an exciting place to work, please take a look at the list of qualifications below.

Responsibilities for practice consultant

- Working with senior contacts in multiple business units within GB to design and prototype new/improved best practices that support the strategic needs of the organization
- Provide Health & Dental subject matter knowledge and expertise to Best Practice initiatives, Privacy and Legislation changes/business priorities, all Process Improvement Initiatives and Technology initiatives
- Accountable for the management of post implementation Best Practice initiatives
- Accountable for the impact of Best Practice initiatives by gathering and analyzing data
- Working in conjunction with Health and Dental Claims to guarantee consistency in H&D claims processing
- Creating documentation to develop training and inquiry tools for Claims
- Providing process improvement and management expertise and support to H&D team members in alignment with specific Best Practice initiatives
- Transfer of Best Practice knowledge to Health and Dental Claims through training, best practice sharing and project execution
- Support and manage the change process (engagement of all stakeholders, communication, managing and understanding resistance)
- Continue to refine and improve methodology based on lessons learned from various Best Practice improvement initiatives

Qualifications for practice consultant

- Excellent organization and time management skills, strong attention to detail are essential for success in this position
- 1-3 Years of Financial Services experience is required
- Bachelor's degree in finance or related field is preferred
- Operating standard office equipment and using required software application to produce correspondence, reports, electronic communication, databases and spreadsheets