



# Example of PM Manager Job Description

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Our innovative and growing company is searching for experienced candidates for the position of PM manager. To join our growing team, please review the list of responsibilities and qualifications.

## Responsibilities for PM manager

- Run experiments, measure results and demonstrate progress toward raising awareness, new account creation, deeper user engagement, and positive sentiment of VSTS
- Manage execution of project plan for cross functional team
- Capture and track program metrics
- Manage project scope by assessing requirements changes, determining and conveying impact on time and risk
- Recommends and implements improvement ideas to process for managing and executing project plan to mitigate risks and meet aggressive timeline
- Document and archive project activities, deliverables, standard work, tools and findings for future projects
- Manages the complete lifecycle of the PM tools refresh project
- Works with a team to manage the technical implementation of the tool set the training and education of the Project Community – PMs, Business Sponsors, Business Managers, IT Sponsors
- Promotes enterprise PMF and Portfolio Tool adoption and is a key member of the operational Project Governance and Performance Management
- Actively manages the team's deliverables and ongoing prioritization and re-prioritization of work to accommodate needs

## Qualifications for PM manager

- Should have good MS Project knowledge

- 7+ years' experience as lead architect (or equivalent senior technical decision maker) accountable for end to end Cloud initiative success
- BS in a technical, or science discipline
- Success in consultative and/or technical leadership
- Ability to recruit, retain, and develop diverse high talent individuals