



Example of PM Manager Job Description

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Our growing company is searching for experienced candidates for the position of PM manager. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

Responsibilities for PM manager

- Responsible for tracking and reporting progress of programs to both the customer and within the company
 - 50% Lead project teams in the delivery of projects and/or the evolution of a product or process
 - 20% Manage the relationship and strategic business partnership with business front-line management
 - The above statement of duties is not intended to be all inclusive, and other duties/responsibilities will be assigned as needed
 - Gathering functional requirements and developing functional specification & project planning
 - Partnering with clients, developing relationships, understanding technical and business objectives and strategy, and driving deliverables to deliver to project timeline and specifications
 - Be an active participant within a community that provides thought leadership, project support documents and analytical concepts for use within the practice
 - Guide, mentor and grow junior business consultants
 - Actively participate in business development activities and manage senior client relationships
 - Architecting and development of software applications, testing and implementing configuration changes, project prototypes, proofs of concept & client demos
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- Knowledge and understanding of compute infrastructure (server platforms, network equipment) and their effects on data center resources such as power, physical space, rack units
- Prior experience working with multiple vendors
- Practical knowledge in Checkpoint firewall admin & configuration and site-to-site VPN implementation
- Administrative experience in MS Exchange Server, MS SQL Server
- Bachelor's degree in Engineering or equivalent, Master's degree preferred
- 5+ years senior in a leadership, program management, customer, and supplier relationships