Our company is looking for a planning scheduling analyst. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

Responsibilities for planning scheduling analyst

- Coordinates with other IO COEs and departments the provisions of all the inputs to execute his work on-time delivery of the working plans
- Aligns and coordinates with IO COE functional teams and other business units that all inputs and processes are received and executed respectively according to timelines
- Analyzes the plans to make recommendations for improvement and efficiencies can execute plans for forecasting future needs and possible changes
- Tracks plans for non-compliance to understand causes and when corresponds to adapt adjust plans
- Ensures all the work is completely planned and complete in the time requested by the activity business
- Complies with security levels and data protection protocols
- Communicates when UI issues appear that do not allow the processes to continue properly and give follow up to them by raising tickets until a solution is applied
- Defines/Creates/Maintains clusters which are the ´logistics´areas that allocate stores and auditors, looking for lower costs with maximum operational efficiency
- Develop business understanding of complex and varying data sources
- Work directly with the IT Development Team members to work through data

Qualifications for planning scheduling analyst

- Ability to identify obstacles and escalate appropriately
- Working knowledge with planning and scheduling in a GMP manufacturing facility
- Understanding of protein biologics manufacturing process knowledge and related activities
- Ability to influence without authority, pro-actively builds healthy working relationships between their department and other groups
- Familiarity with enterprise applications
- Experience with statistics/analytics software packages (Excel, SAS, Minitab, JMP) a plus