Our company is growing rapidly and is looking for a planning scheduling analyst. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

Responsibilities for planning scheduling analyst

- Interface with Operations, Purchasing and Engineering teams as required to achieved key department and plant metrics
- Provide prompt/immediate response to production and materials regarding parts availability
- Directly responsible for the tracking and resolving past due material releases and production shortages
- Other material planning duties as required
- Supervise the preparation of the production program
- Estimating needs that include plant capacity and any operational restrictions
- Defining the sequence of production in all operation centers in regards to finishing lines
- Verify plant capacity by determining the load of different production centers
- Planning the need for external suppliers, issuing roadmaps, loading work orders and estimations for the rolling of semi-manufactured products and controlling stock
- Ensure that schedules agree with the installed capacity of production lines and raw materials required

Qualifications for planning scheduling analyst

- Conceptual Thinking – Thinks through issues by seeing the patterns or big

- Business Perspective – Has an understanding of the business context in which they are operating that informs planning and decision making
- Bachelor's degree in engineering, construction, business or related field, or demonstrated equivalent and related experience
- Combined cycles experience is preferred
- Entrants to this position require 4 years of experience in engineering, procurement and construction projects or operating industrial facilities in a planning & scheduling position
- Working knowledge using Microsoft Word and Excel is a plus