



## Example of Planning Scheduling Analyst Job Description

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Our growing company is looking to fill the role of planning scheduling analyst. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

### Responsibilities for planning scheduling analyst

- Construct monthly flight schedules that maximize profit while supporting operational needs
- Analyze financial performance of United's schedule and make recommendations to improve margins
- May also be involved in change control management, document control management, and critical path method network analysis
- Possesses a fundamental understanding of Critical Path Method (CPM) scheduling
- The APP1 initiates, tracks, reports, and resolves issues related to scope and schedule of all meter installations
- This position interacts with Home Builders, City Inspectors, Civil crews, Field Crews, CSBU, and TDBU district personnel to effectively perform all the expected job duties
- The APP1 must possess strong project management skills and be able to effectively rank and manage priorities
- The APP1 position strategically manages compliance dates ensuring completion well before established deadlines
- Analyze business needs to determine proper staffing levels and weekly department schedules aligning labor to department volume
- Responsible for inbound material planning, inventory control, and scheduling activities in support of production and new product development activities for the Charlotte, NC Chiller Production facility

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- 6 years of Earned Value Management (EVM) practices and be able to support implementation on programs
  - Bachelor's degree in Business, Mathematics, Supply Chain Management or related field preferred
  - Certification from APICs or IBF preferred
  - Strong computer skills (Word, Excel, Access Lotus Notes)
  - Bachelor's STEM degree with 5 years of work experience
  - Information seeking – A desire to know more and seek information to inform decisions