Example of Planning Analysis Manager Job Description

Powered by www.VelvetJobs.com

Our growing company is hiring for a planning analysis manager. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

Responsibilities for planning analysis manager

- Developing a constructive working relationship with key people within the organization (Sales, Legal, Accounting)
- Assisting sales and management in the understanding of financial implications of business decisions, from trends, product pricing, and accounting conclusions
- Analyze, develop, and improve on operating and capital budgeting processes
- Define and develop efficient and effective accounting policies and control processes, including development of requirements, implementation plans, compliance reports
- Provides support in preparing zone countries' monthly financial reports (Balance Sheet, P&L, Working Capital, capital expenditures (CAPEX), Backlogs), weekly sales reports, quarterly and annual financial reports to Global
- Prepares and enters following year's budget reports into the system towards year-end
- Development of annual/seasonal sales, maintained margin, gross margin, and inventory plans
- Primary ownership for top-down inventory planning and forecasting by channel, including support of corporate reporting requirements
- Brand finance lead on freight, sourcing, supply chain and capital planning
- Lead FP&A activities which include, but are not limited to, analysis of monthly

preparation for monthly and quarterly plan reviews, and general financial analysis in support of business objectives (cost and expense analysis, identification of risks and opportunities, balance sheet analysis)

Qualifications for planning analysis manager

- Proficiency in MS office (advanced Excel and PowerPoint skills)
- Self-motivated, able to work with little or no supervision, demonstrates initiative, flexibility, teamwork, maturity under pressure, and anticipates and resolves problems before they develop
- The ideal candidate would have experience with predictive modeling in a live service digital business
- Prefer candidates with RETAIL or FMCG financial analysis experience
- At least 8 years working experience in financial analysis, highly prefer candidates with Big 4 audit experience
- Minimum 7 years of experience in Financial Planning & Analysis