



Example of Pipeline Controller Job Description

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Our company is growing rapidly and is looking to fill the role of pipeline controller. To join our growing team, please review the list of responsibilities and qualifications.

Responsibilities for pipeline controller

- This position is responsible for monitoring and maintaining operational records of the process system, constantly upgrading the system through teamwork with the SCADA group to change or tune the system within the proper parameters
- The Pipeline Controllers are the first contact in an emergency situation
- This position is expected to travel in the event that Control Center operations are re-located from the primary Control Center location (CLK) due to annual testing of systems, Hurricane evacuation, other site evacuation and / or training at off-site locations
- Monitor and control the pipeline flows and pressures to ensure scheduled products are transported in a safe and timely manner
- Recognize and respond to abnormal and emergency pipeline operations
- Use the SCADA system to set and respond to alarms, monitor the leak detection system and track pipeline pigs and/or batches
- Respond to calls from landowners concerning issues on the pipeline ROW and direct the calls to IEC personnel for action
- Respond to emergency PAOne Calls received by IEC
- Monitor and maintain product inventory logs for the pipeline system and completes daily, weekly and monthly reports
- Communicate and coordinate with refinery personnel the timing of tank switches for the pipeline

Qualifications for pipeline controller

- Must have experience and basic computer skills including the use of word processing, spreadsheet, and email software
- Must be able to sit and or stand at the console for a 12-hour shift, or longer, with the exception of occasional breaks
- Ability to operate tools and equipment required
- Ability to remain stationary for extended periods
- Ability to verbalize information or instructions utilizing telephone and two-way radios