Our company is growing rapidly and is looking to fill the role of physician liaison. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don't fill all of the qualifications, you may still be considered depending on your level of experience.

Responsibilities for physician liaison

- Maintains open and responsive communication between Recruitment Department, Hospital administration team, appropriate Practice personnel and candidates
- Serves as liaison with candidate, practice, and Director regarding contractual and other issues
- Work with corporate legal department to assure adherence to guidelines, rules and regulations
- Work on behalf of CEO and hospital administration team to maintain relationships with affiliated physicians throughout medical staff to maintain communication on recruitment matters and practice situations that may affect the hospital
- Maintain relationships with key hospital personnel such as Department directors and Medical leaders so that they can assist in the recruitment process especially when recruitment candidates come on site
- Build and maintain relationships with key vendors (hotels, restaurants, realtors) and community leaders in the area to help hospital sell the community to candidates
- Review block utilization and maximize efficiency within the surgery schedule
- Coordinates schedule with physician time, staffing, procedure complexity, patient age/needs and equipment availability in mind
- Physician credentialing coordination
- Establishes and maintains ongoing communication with providers and/or

Qualifications for physician liaison

- Ability to develop alternative solutions to problems
- Scheduling of the cases for the OR and GI Lab
- Be an active member of the center's growth team
- Develop and maintain an effective marketing program
- Obtain and accurately enter accurate patient demographic, insurance authorization and workup from physician offices at the time of scheduling
- Review block utilization and actively backfills with other cases