



# Example of Physician Advisor Job Description

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Our company is looking for a physician advisor. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

## Responsibilities for physician advisor

- Performs review of individual cases, upon referral, identified in interdisciplinary rounds, and as identified in the in the facility CMS' Utilization Management Plan requirements
- Communicates activities and outcomes in a timely manner to involved members of the health care team
- Documents UR and care coordination interventions and outcomes appropriately in the Case Management software tool
- Acts as a liaison between facility PA's, Case Management staff, and Medical Staff for cases which cannot be resolved at the Case Management and/or facility PA level
- Serves as a liaison with third party payers' Medical Management teams
- Performance will be benchmarked against case management, utilization, denial management goals of facilityWFD
- Maintains a record of Physician Advisor activity per facility WFD policy
- Upon request, participates in, and chairs if requested, the facility UR Committees
- Educates, supports, and mentors facility PA's as needed to achieve competency and goal satisfaction
- Ensure WFD PA's complete assigned education/training within required timeframe

## Qualifications for physician advisor

- Training/certification in informatics a plus
- Utilization Management and hospital committee chair experience preferred
- Minimum of five years clinical practice experience
- MD/DO and is currently licensed and board certified
- An advanced business degree is preferred