



## Example of Physician Advisor Job Description

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Our growing company is hiring for a physician advisor. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don't fill all of the qualifications, you may still be considered depending on your level of experience.

### Responsibilities for physician advisor

- Provides education and feedback on the impact of improved documentation to medical staff (medical staff meetings, newsletters, memos)
- Working with in-patient staff and physicians other Hospital departments (Quality, Risk, Case Management, Coding, Finance, Denials Management, ), interprets and abstracts data from medical records and organizes data in format for appeal submission
- Develops and maintains log on appeal dates, decisions and follow up dates
- Actively participate as UM subject matter expert on inter and intra departmental meetings
- Maintain and develop up to date clinical knowledge and trends
- Engage in mapping of ICD-10, CPT codes
- Determines the medical necessity of requests using clinical criteria
- Performs physician-level case review of musculoskeletal utilization requests
- Conducts peer-to-peer consultation with ordering physicians, physician assistants and advanced practice nurses regarding established guidelines and accepted standards of care as it relates to treatments, surgical procedures, imaging and appropriate sites of service
- Provides education regarding applicable clinical criteria and discusses clinically appropriate alternative surgical and non-surgical treatments

### Qualifications for physician advisor

- Experience in Utilization management and familiarity with its principles is preferred
- Proven capability to communicate and to develop positive relationships with physician colleagues
- Demonstrates objectivity, flexibility, and tact in dealing with potentially sensitive medical staff issues, practice patterns, and clinical resource utilization
- Demonstrates knowledge, use, and support of protocols, practice guidelines