



Example of Physical Education Job Description

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Our innovative and growing company is searching for experienced candidates for the position of physical education. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

Responsibilities for physical education

- Supervises and monitors the athletic insurance and physical examinations required of all athletes and the insurance and contracts associated with driver's education
- Directs the preparation and distribution, on a regular basis, of notices, forms, supplies, and reminders to principals, athletic directors, coaches, and driver's education personnel in local schools
- Monitors the collection of monies, payroll expenditures (supplements), transportation, and officials relative to all athletic events and driver's education
- Prepares and distributes schedules, agendas, and itineraries to the appropriate personnel
- Provides leadership in the development of Course of Study, curriculum materials, and strategies for instruction in physical education and health
- Plans and conducts in-service training through Staff Development for program interpretation and implementation for teachers K-12, health and physical education in both new and existing programs
- Provides assistance with program appraisals
- Observes and monitors teacher implementation of the programs
- Assists in the study, selection, and use of appropriate textbooks, equipment, materials, and resources including community resources
- Be responsible for co-conducting a physical activity and health based afterschool program with 25 students, four days per week

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- MS Degree in discipline
 - Appropriate industry license and certification are required
 - Completion of a background check
 - Submission of an official transcript of relevant degree
 - Submission of three letters of professional reference
 - Master's degree in Kinesiology, Recreation, or Physical Education, Exercise Physiology, Sports Administration, or Master's with 18 graduate hours in Kinesiology, Recreation, or Physical Education, Exercise Physiology, Sports Administration