



Example of Physical Education Job Description

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Our innovative and growing company is looking to fill the role of physical education. If you are looking for an exciting place to work, please take a look at the list of qualifications below.

Responsibilities for physical education

- Coordinates details of application and interview process for of aforementioned programs as applicable, which may include responding to paper and/or electronic requests for applications, creating and maintaining applicant files, scheduling interviews, making travel and hotel arrangements for interviewees, coordinating printing and distribution of recruitment materials
- Coordinates and/or prepares forms or paperwork regarding appointment, termination, evaluation/grading, credentialing, licensure, malpractice coverage, and training verification of students, interns, residents, and/or fellows
- Prepares or assists in preparation of complex schedules for of aforementioned programs as applicable
- Coordinates organizational details for special events, such as seminars, teaching conferences, lecture series, summer student programs, and recruitment events, which may include preparing calendars, schedules, or promotional announcements for distribution, making travel arrangements for speakers, making arrangements for banquets/meals for large groups, coordinating registration/membership materials
- Coordinates and/or prepares forms or paperwork regarding appointment, termination, rotations, evaluation/grading, credentialing and training verification of students
- 50% time will be providing admin support to 2 or more clinical/education physicians to include all travel arrangements and reimbursements using

- Be responsible for providing leadership that creates a culture of daily physical activity on the school campus, including guiding PE Instructors during in school and after school activities
- Function as a peer coach with the classroom to teacher to facilitate independence in physical education instruction
- Peer coach uses the COPA Teacher Guide and Advanced Teacher Guide as a training tool to help K-5 grade teachers learn in how to implement a standards based physical education curriculum for their grade level
- Directs the certification of all participants in all extra-curricular activities governed by the Alabama High School Athletic Association following the guidelines of the Alabama State Department of Education and the Mobile County Public School System

Qualifications for physical education

- One to two years of relevant experience teaching group fitness or small-group training
- Highly qualified and certified to teach Physical Education in grades 6-12 or K-12 in Wyoming (appropriate to grade level and subject responsibilities)
- Highly qualified and certified to teach Physical Education in California (appropriate to grade level responsibilities)
- Must be eligible to work in the United States without a sponsor
- Must be an industry practitioner
- Prior teaching experience of adult learners