



Example of Photo Editor Job Description

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Our company is searching for experienced candidates for the position of photo editor. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

Responsibilities for photo editor

- Log, ingest, review, caption, edit, quality control and archive a high volume of episodic and gallery photography in a deadline-driven environment
- Collaborate with editors on story concepts and the integration of editorial content and design
- Scout and assign outside photographers for ambitious freelance projects
- Retouch, color-correct, optimize, and transfer photos to content management system
- Responsible for global oversight of photo assignments across CNN
- Oversee team on delivering large number of projects at high quality and on deadline
- Supervise photo team with creating, developing, managing, and editing photo content focused on packaging content for the web, mobile web, social and apps
- Manage and schedule staff
- Handles performance management and staff development
- Collaborate and train with other CNN digital teams on how to use photos for more impact

Qualifications for photo editor

- Must be able to handle multiple tasks and a heavy volume of work
- Knowledge of Microsoft Office, Adobe InCopy, and Photoshop is preferred
- 5(+) years photo editing experience in a corporate setting including outside

- Research and obtain images from photographers, stock agencies, wire services, and negotiate rates and usage
- 2-3 years of editorial photo research experience, digital experience a plus
- BA in Communications, Photography or Digital Media preferred