Example of Pharmacovigilance Scientist Job Description

Our company is hiring for a pharmacovigilance scientist. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

Responsibilities for pharmacovigilance scientist

- Identify data entry errors, document these errors and effectively communicate with CRO on findings
- Identify case management processes that are inconsistent or not well defined and communicate this to the PVRM team/supervisor
- Monitor and communicate with Merrimack clinical team regarding cases that have exceeded the internal case flow timelines
- Liaise with other Merrimack functions and participate in staff training, as needed
- Develop expertise in assigned products and therapeutic area
- Respond or coordinate response to standard and ad hoc safety queries
- Alert appropriate management as soon as a potential signal or trend is recognized
- Serve as a compliance role model that is consistent with the mission, vision and values of the organization
- Other items, as needed
- Trains and mentors junior members of the team, in approved PV processes, analytic methodologies

Qualifications for pharmacovigilance scientist

- Knowledge and experience in more than one therapeutic area is preferred

- Provides oversight of SAE reconciliation activities between the clinical and safety databases in accordance with SOPs
- Reviews and provides input and support with other departments (e.g., clinical operations, medical information, regulatory affairs, medical affairs, commercial CRO and data management) groups on PV related topics for study protocols, statistical analysis plans and other clinical related documents
- Responsible for authoring safety section in collaboration with team members on regulatory responses, IBs/CCDS, study protocols, CRFs, Data Monitoring Committees reports and requests, and other documents, and provide the necessary quality control
- Responsible for project managing and authoring of safety documents (SMTs, CSRs, GSC, PBER, DSUR and ad hoc requests, etc) in collaboration safety physicians (RMLs)