



Example of Pharmaceutical Representative Job Description

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Our company is searching for experienced candidates for the position of pharmaceutical representative. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don't fill all of the qualifications, you may still be considered depending on your level of experience.

Responsibilities for pharmaceutical representative

- Monitor and track ongoing shipments, reacting to any deviation from the plan
- Keep clients and World Courier offices updated to the status of their shipment, especially in regards to delays
- Action notes sent and received in the system
- Determine which shipping solution should be used for certain shipments and any packaging issues
- Compile daily, weekly and monthly study specific reports, follow up reports and noting any deviations
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- Recognizes important information and makes immediate use of this information (Holiday lists, All Station emails, Ops memos)
- Work with regulations (ADR/DGR/AITA) local laws and guidelines
- Build and maintain relationships with World Courier offices and clients

Qualifications for pharmaceutical representative

- Consultative and partnership with a deep understanding of interpersonal communication and ability to identify customer need
- Proven record of success in tracking and driving execution
- Experience tracking movement through internal contractual processes preferred

- Previous sales experience in the pharmaceutical sector-preferred