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## **Example of Performance Analyst Job Description**

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Our innovative and growing company is searching for experienced candidates for the position of performance analyst. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

## Responsibilities for performance analyst

- Continually seek to understand and satisfy our client's requirements
- To maintain threshold competency status in line with regulatory guidelines as required
- Production of equity Brinson-Fachler attribution analysis using internal and external systems
- Order to complete client reports
- Providing regular detailed performance analysis of GI&S (Global Investments and Solutions) multi-asset class reference portfolios
- Supporting the Performance Manager and participating in strategic initiatives designed to provide robust, sustainable solutions through effective use of technology identifying and affecting tactical changes to existing processes
- Actively identifying and prioritising problems
- Analyze and assist in the calculation of performance for mutual funds, benchmarks, strategies, portfolios, underlying securities, and peer groups
- Review and validate investment performance and attribution data used in the investment management process for executive, portfolio management, and client reporting purposes
- Monitor performance data workflow, processes, and systems

## Qualifications for performance analyst

Microsoft Excel knowledge (pivot tables, macros)

- Intermediate/Advanced Excel Skills needed
- Experience coding in C+ or Java is required
- Experience using and coding in Micro Focus / Silk Performer is preferred
- Must have a broad knowledge of performance testing methodology and tools (preferably LoadRunner / Performance Center 12) with an understanding of various technologies and architecture