



# Example of PeopleSoft Functional Job Description

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Our innovative and growing company is searching for experienced candidates for the position of peoplesoft functional. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

## Responsibilities for peoplesoft functional

- Provides solution expertise to effectively integrate packaged technology into the business
- Establishes and manages the scope and quality of the PeopleSoft applications
- Provides direction and oversight to Functional Analysts and Developers
- Develops solid functional and technical specifications and reviews deliverables from others (e.g., functional and business requirements, enterprise structure, business process design documents, testing scenarios, ) to ensure business objectives are met
- Ensures issues are resolved timely within prescribed timeframe
- Initiates SWAT teams to minimize time to resolution and maintain focus on issues through completion
- Ensures quality of work products delivered by the team
- Maintains strict observance of all requirements of the support framework and project management processes
- Conducts audits of work products and processes to ensure standards and best practices are followed
- Participates in change management and release management activities

## Qualifications for peoplesoft functional

- Understand the strategic direction of delivered processes any changes to the

- Act as primary point of contact for requests research and coordinate responses considering the systems and business processes within the assigned service area
- Functional Project implementation experience with PeopleSoft Campus Solutions Modules
- Minimum of five years PeopleSoft experience
- Experience with PeopleSoft HCM version 9.1 or higher
- Working knowledge of Absence Management and Time Clock Device interface experience is a MUST