



## Example of People Consultant Job Description

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Our growing company is searching for experienced candidates for the position of people consultant. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don't fill all of the qualifications, you may still be considered depending on your level of experience.

### Responsibilities for people consultant

- Contribute to, and may also be responsible for, ownership and execution of project deliverables, particularly in the analytics space
  - To identify baseline indicators that could be measured for monitoring and evaluation purposes to determine the level of success of the project
  - To examine the needs, strengths, opportunities and challenges in the HDC and other mandated institutions in developing and implementing a smart cities project (to ensure project sustainability)
  - To assess the community needs as beneficiaries of a smart cities project and to identify local strategies for citizenship building and evidence-based decision making
  - Identify, based on findings, the most suitable modality for smart cities implementation in the Maldives and the strategies for developing and implementing a smart city project including recommended timeframes
  - To address the data gap in Hulhumale' and assist HDC in acquiring some relevant data on Hulhumale' resident population for evidence based decision making
  - Manage monthly Talent Analytics dashboards
  - Develop and maintain reporting/analytics out of Cirrus
  - Play a key role in the design and implementation of Release 3 for Project Cirrus (Workforce Analytics)
  - Liaise with EDC team on provision of reporting
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- Capacity to identify areas of opportunities to improve current processes and take the initiative to design and implement them
- Ability to develop plans and lead meetings that set strategy, objectives and projects on complex organization design problems
- HR Master degree/ MBA preferred
- Be part of a talented and experienced HR team, where individual strengths and values inform how we work
- Seriously drive your development by constantly taking on new things and coming up with new ideas
- Experience of working in a partnership and highly matrixed organisation