Our company is hiring for a palliative care. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

Responsibilities for palliative care

- Ensure maximum reimbursement through initial payer source, benefits, and eligibility verification, authorizing processes
- Submit all information from site to Financial Services Unit (FSU) required for timely billing and collection of charges
- Provide accurate insurance and admission information to clinical staff in order to ensure appropriate disclosure of rights and responsibilities, financial liabilities and benefit plan details to patients and their families
- Establish and maintain professional and productive relationships with all referral sources, including physicians, hospital personnel, including discharge planners and/or case managers, nursing home staff, assisted living, home health and other appropriate referral sources
- Maintain standard of high quality customer service, and show respect to all constituents, both internal and external
- Prepare marketing reports and statistical analysis regarding referrals and productivity of the department and distribute accordingly
- Assist with developing yearly marketing plan for the department
- Coordinate and assist in providing educational in-services to accounts on a regular basis
- Identify opportunities for additional or improved services to address unmet customer needs through family and physician satisfaction surveys
- Participate in department meetings, briefings, in-services, committees and other related activities as needed and maintain minutes of the meetings
• Demonstrated PC skills, proficient with MS Office products including Word, Excel, Power Point and Outlook
• BC/BE in Palliative Medicine, Fellowship preferred
• Board Certified in Hospice and Palliative Medicine/Licensed physician in the State of Colorado
• Has basic understanding of computer programs and willingness to learn software application procedures specific to maintaining a medical record and communication regarding care provision within SCL and the Hospice program
• Experience in caring for Hospice patients
• At least 2 years of experience working within a defined Palliative Care setting---Hospice or acute care hospital consultation service