



Example of Packaging Supervisor Job Description

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Our company is growing rapidly and is hiring for a packaging supervisor. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

Responsibilities for packaging supervisor

- Providing safety leadership and promote employee engagement in the safe, efficient production and distribution of finished lubricants
- Directing supervision of 11 Plant Associates
- Providing daily operational report to account for production schedule completion
- Developing and motivating personnel within the Plant to ensure high standards of safety, environmental stewardship, quality, and productivity are established and maintained
- Ensuring optimum utilization of personnel and assets in areas of responsibility to maintain efficient operations and to maximize delivered productivity
- Analyzing existing production systems, recommend improvements, and implement visible changes
- Effectively support evaluation and selection of packaging equipment and materials that satisfy changing marketing, quality, and production requirements
- Participating as a member of the Plant Management team to develop and implement site-specific business plans and work objectives
- Implementing SHEQ (Safety, Health, Environmental, and Quality) control programs, right to know, & OSHA policies to ensure a safe and efficient workplace
- Implementing and supporting the Plant's quality control program and continuous improvement manufacturing efforts (ISO14001, TS16949)

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- Minimum of four years experience in a manufacturing environment
 - Prior people management and/or team leadership experience in a warehousing or similar environment is preferred
 - A minimum of two years of work experience in an FDA/GMP regulated production operation
 - Experience with computerized manufacturing systems (Oracle, SAP,) preferred
 - Engineer degree or equivalent in mechanical, biologicals, electricity, chemical, ...
 - Technical knowledge in several disciplines