



Example of Outreach Worker Job Description

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Our company is looking to fill the role of outreach worker. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

Responsibilities for outreach worker

- Develop opportunities for group parent/child interaction through Playgroup facilitation
- Model for parent appropriate ways to verbally interact with their child using toys and books
- Write an anecdotal report for each home visit on a timely manner
- Report issues to the program coordinator
- Perform occasional translation or interpretation
- Other tasks as assigned by the program coordinator
- Of program facility for outside agencies as requested
- Meet with new clients and families to discuss their situation and determine eligibility to program
- Complete detailed written electronic records of encounters
- Distribute informational material to providers that describe what program services are available to eligible clients to further develop a referral base

Qualifications for outreach worker

- Experience working with the HIV/AIDS population, preferred
- Experience with HIV/AIDS testing, preferred
- Bachelor's degree in Human Services field such as Social Work, Psychology, and Rehabilitation Services preferred
- Experience working with individuals with substance abuse, sexual abuse,

- Valid driver's license and use of car during normal working hours, or other means of transportation to complete major functions of job
- Automobile liability insurance coverage for vehicle being used in accordance with state regulations