## V

## **Example of Outreach Worker Job Description**

Powered by www.VelvetJobs.com

Our innovative and growing company is hiring for an outreach worker. To join our growing team, please review the list of responsibilities and qualifications.

## Responsibilities for outreach worker

- Promote safety and cleanliness of the planetarium facilities during shows
- Stay informed about current astronomical news and events
- Connect participants to with appropriate resources
- Accompany patients to appointments, harm reduction initiatives, social services
- Coordinate transportation
- Conduct home visits
- Assist with benefits applications
- Work with participants' support networks to facilitate successful engagement in care
- Provide one to one support and counseling on life skills and health maintenance, including adherence counseling, physical, social, emotional, basic life skills (to include financial literacy), and behavior management
- Implement mental health crisis management techniques when necessary

## Qualifications for outreach worker

- Displays courtesy, tact and patience during interactions with all members of the hospital staff
- Experience with data entry (proficient in Excel, Access), Word, Outlook with a focus on attention to detail and accuracy
- Some basic astronomy knowledge, successful completion of an astronomy course preferred
- Must be comfortable with public speaking and enjoy interacting with people

- Preference will be given to physics or education majors and students with experience giving regular public presentations
- Successful candidate must be available on Friday nights