



# Example of Order Picker Job Description

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Our innovative and growing company is hiring for an order picker. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

## Responsibilities for order picker

- Other general warehouse duties as assigned
- Utilizing a voice picker to pull orders for shipment
- Sort and label totes
- Counting out products
- Operate a forklift (will be trained on how to operate a forklift)
- Pick and fill orders as needed
- Do inventory counts
- Will be working in a refrigerated environment picking fruits and vegetables
- Creating shipping documents (UPS)
- Communication to the markets

## Qualifications for order picker

- Ability to stay on feet for a long period of time
- Minimum required qualification is a Matric certificate
- Power Pallet mover (PPT) licence and forklift licence advantageous
- Must have good longevity
- Ability to lift up to 50 LBS (Consistently 20 LBS)
- Desire to be hired onto a union position/facility after 3 to 4 months