



# Example of Order Picker Job Description

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Our company is growing rapidly and is looking to fill the role of order picker. If you are looking for an exciting place to work, please take a look at the list of qualifications below.

## Responsibilities for order picker

- Lifting up to 50 lbs for the duration of the shift
- Verifying correct materials
- Putting completed orders on pallets
- Must be able to stand, stoop, and bend for the duration of the shift
- Pick and pack various materials from throughout the warehouse
- Use a pallet jack and/or forklift to move orders throughout the warehouse
- Able to meet production goals
- Unload merchandise off of truck
- Candidates are required to be flexible to work overtime as needed
- Read and understand orders

## Qualifications for order picker

- Ability to stand/walk for the whole shift
- Ability to lift 50 lbs regularly / repeatedly
- MUST have prior warehouse experience
- Will need to do case picking
- 1+ years of pallet jack experience a plus
- Previous picking/packing experience in a distribution center within the last year is a major plus