



Example of Opex Manager Job Description

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Our company is growing rapidly and is looking for an opex manager. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

Responsibilities for opex manager

- Leading consolidation and framing of analysis of plan and actuals SG&A spending and Headcount across Consumer EMEA all prior mentioned functions, including providing insights and analysis to the Regional Analytics team and cluster commercial support teams
- Leading all regional compensation and zero based out of pocket budgeting processes across Consumer EMEA
- Ensure delivery of monthly/ quarterly cost centre analytics and project cost trackers for Consumer EMEA, and Brand Marketing expense project trackers, drawing relevant conclusions and providing insights and recommendations to relevant stakeholder
- Providing ad hoc OPEX analytics support to EMEA Global Franchise Organisation (GFO) teams, Regional Marketing Operations (RMO), R&D, CLS and other regional Admin functions, including providing insights enabling delivery of OPEX plans, and identifying opportunities
- Provide guidance and drive alignment with Global Services financial controller to ensure accurate quarterly closing of books for Consumer Regional Office & GFO entities
- Ensure all plans and forecasts related to the Consumer Regional Office & GFO in TM1 and BRAVO, aligning functional experts, ensuring integrity of financial statements, approval of Business Unit Finance (BUF) Director and applicable business partners
- Ad-hoc / continuous improvement projects including documentation review

- Lead Lean principles plant wide and execute productivity improvement projects
- Determine, measure and report on key performance indicators (scrap, fiber efficiency, labor efficiency, safety, downtime, pounds packed, schedule attainment, AC&R, quality)
- Determine root cause of failures and corrective actions using lean manufacturing problem solving methodology

Qualifications for opex manager

- Contract knowledge (desirable to have signed & owned the contract implementation phase)
- Procurement basics (Supply chain functional knowledge, spend classification knowledge)
- Support and promote Engineering Quality by providing expertise in engineering quality oversight, supports CAR RCCA, responsible for sustainment of Aero E&T certifications (AS9100), supports internal, customer, and supplier audits, reviews findings and coordinates internal and external certification activities, leads and deploy QMS metrics for Engineering and interacts cross-functionally with Aero to achieve quality objectives and goals
- Lead/sustain CMMI SCAMPI A level 5 objectives by providing maturity best practices guidance, reviewing program artifacts, providing project management oversight/support as needed
- Partner with global EOPS team in fostering continuous improvement of engineering process maturity through Aerospace Process Maturity (APM)
- Set up the regional Engineering Planning & Estimation capability in better support the global/regional project execution towards zero net EAC growth goal