



Example of Operations Product Specialist Job Description

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Our innovative and growing company is searching for experienced candidates for the position of operations product specialist. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

Responsibilities for operations product specialist

- Develop subject matter expertise regarding specific manufacturing technologies
- Serving as an customer relationship manager facilitating routine calls with member stakeholders including data coordinators/analyst, managers/directors and executive contacts
- Responsible for data integrity (through data auditing and mapping reviews), interpreting and applying rules for data submission, troubleshooting software and user related issues, and leading training sessions in person and via webinar on application offerings and functionality
- Investigate and drive resolution of high-impact events that break Facebook functionality
- Uncover and advocate for preventative, upstream solutions so our users will experience as few problems as possible
- Confidently make informed, data-driven decisions in a fast paced environment with competing priorities
- Identify and drive opportunities to improve the way we serve people who use Facebook
- Lead large ambiguous projects that have impact across many teams in a structured, systematic way
- Drive the best user experience possible on Facebook, advocating for our

- Proactively engaging with line managers to understand their business and the associated risks, including leading weekly control meetings to review status of key controls

Qualifications for operations product specialist

- Prior experience in a business environment (Marketing preferred)
- Strong interpersonal skills with proven ability to work in a team environment
- Strong analytical and data analysis skills required
- Demonstrated knowledge of personal computer software including word processing, spreadsheet, and database applications (Microsoft Office platform preferred)
- Ability to identify solutions to complex problems and high level of attention to detail required
- Good organization skills and ability to set priorities