



Example of Operations Principal Job Description

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Our growing company is hiring for an operations principal. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don't fill all of the qualifications, you may still be considered depending on your level of experience.

Responsibilities for operations principal

- Communicate with Middle Office, Compliance, Technology, and other internal stakeholders
- Prepare and review legal documentation for non-standard derivative trading with Trading and Legal partners
- Liaise with external clients to ensure timely trade affirmation, confirmation execution and settlement
- Maintain client static data in systems of record
- Develop detailed product, system and end-to-end process knowledge
- Perform proactive hardware and application monitoring
- Conducting data mining and analysis to uncover trends and correlations to better predict business results
- Driving cross-functional team(s) and subject matter expert with representatives from Product Management, Marketing, Business Development, Engineering, Sales, Service and Support, Finance, Operations, and others in the establishment, planning and implementation of multiple projects and/or programs
- Applies extensive technical expertise and has a higher level understanding of the basic principals of other related disciplines
- Exercises authority and technical leadership on assignments that are often self-initiated and self-directed

Qualifications for operations principal

- Strong hands-on experience with IT Operations, Operations Management, monitoring and event correlation experience, CMDB, Major Incident Management, governance of Service Providers
- Demonstrated knowledge of IT Operations trends relative to automation, processes, labor arbitrage, use of service delivery third parties, cloud hosting
- Proven ability to manage projects on time and on budget
- BA/BS Business or Technical degree
- At least 1 year of experience in Corporate cash management operations
- At least 1 year of experience in ACH processing system