



Example of Operations Planning Job Description

Powered by www.VelvetJobs.com

Our growing company is looking for an operations planning. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don't fill all of the qualifications, you may still be considered depending on your level of experience.

Responsibilities for operations planning

- Develop tailor-made analysis that ensure operations areas sustainable value captured from insights detected
- Review market trends, share analysis & volume performance in order to help middle managers with the Business Cases construction in SSDs, Stills and Regions
- Responsible for the creation of forecast volume and continue tracking of brand reports & identify opportunities
- Define and collaborate with the monthly volume forecast process
- Fill in formats to communicate daily, weekly & monthly performance, & develop new tracking formats
- Coordinate different areas to consolidate info for the monthly reviews & principal issues
- This position is set to support decision making with data and evidence gathered from different sources
- Oversee inventory yield management, sales plan approval, marketing package pricing, rate card creation
- Own program overview of Digital Ad Sales Process & Systems for Digital Video and Mobile Inventory Pitch to Pay Process
- Oversight of pre and post sales analysis, make good/preemption analysis, commercial unit allocations, branding, flights, moves, mass move schedule changes, invoice adjustments and all planning process elements

- Adept at embracing and leveraging emerging technologies
- Ability to align personal performance with the goals of the business
- Proficiency with the MS Office suite of applications
- 6+ months of Planning experience
- Ability to perform successfully in complex cross-functional and matrix business environment
- Top notch attention to detail with ability to synthesize information from multiple sources and distill it in crisp, clear language appropriate for a variety of audiences including technology and business executives