



Example of Operations Derivatives Job Description

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Our company is growing rapidly and is looking for an operations derivatives. If you are looking for an exciting place to work, please take a look at the list of qualifications below.

Responsibilities for operations derivatives

- Drive , manage and execute the control agenda across the various teams that make up the 3rd Party Operation
- Partner to coordinate and facilitate any audits/reviews with external audit including semi annual SSAE16/SOC1 reviews
- Manage the execution of local Business Continuity process
- Drive the execution of department Control Self Assessments (RCSA)
- Oversight and execution of Quality Assurance Program / Testing Programs
- Facilitate a Control Training Agenda across the operation
- Lead local and global Control forums with senior stakeholders and business partners
- Drive the control agenda specifically across Collateral Services
- Manage relationships with internal and external audit partners and supervise the co-ordination of any SSAE16/SOC 1 or other External Audit and any scheduled Compliance and internal Audit reviews, ensuring timely escalation of any concerns or potential issues to Senior Management
- Assist in driving Quality Assurance testing agenda

Qualifications for operations derivatives

- Knowledge of bank loans closing (primary and/or secondary)
- Minimum of 5 years' Operations experience, within the Derivatives department
- Thorough working knowledge of the ISDA definitions

- Affirmation and execution of ISDA trade confirmation paper and electronically confirmed